

## EASY STEPS TO APPLY

Thank you for choosing Collegiate Village for your student living experience. In order for us to approve your application quickly, the following information can be faxed, mailed or brought in to the leasing office!

### **Completed Application**

- Signed by BOTH applicant and guarantor
- Criminal Background section complete with signature

### **Application Fee - \$35**

- Cash, Checks (made payable to Collegiate Village), or Credit (Pay on-line at [www.CVWNY.com](http://www.CVWNY.com)) are all accepted.

### **Approval**

- Credit Check- you or your guarantor will need a credit score of 600 or higher to be approved.
- Criminal Background Check

### **The Next Step**

Once your application is approved, other documents are then needed. These all need to be filled out and returned as soon as possible.

- Roommate Matching Form
- Lease Document (signed by both applicant AND guarantor)
- Rent Deferral Form (if paying with financial aid)

### **Deposit: - \$300**

A place will be held for you at Collegiate Village when you submit your deposit and signed lease agreement. So hurry in! The deposit is non-refundable and will be applied to your first month's payment!

### **Questions**

Please be sure to call us with ANY questions you may have!